

located on Guilford Center Road at Butter Street ® Guilford Maine

Grange Bee Checklist



- Before the meal...
 - □ In the winter, turn on heat—direct most of the heat to the first floor to start.
 - □ In the summer, open windows and turn fans on upstairs.
 - □ Provide "staples" for the meal: bread, butter, milk for coffee.
 - □ Clean front steps of snow and ice.
 - □ Turn on the lights including the switch in the foyer that controls power to the bathrooms. Don't forget outside porch light!
 - □ Check bathrooms for supplies, sprinkle lime if necessary.
 - □ Start water heating, (You'll need to switch the power to the stoves on at the box above the stoves.)
 - □ Set the tables—Placemats, silverware, cups, bread and butter, pitchers of milk, sugar, etc.
 - □ Prepare the counter, start the coffee.

During the meal...

□ Switch heat control to upstairs... check thermostat and temperature.

After the meal...

- ☐ Make sure the drain in the sink is covered and—especially in the winter—no standing water or other liquids are left. (Things can be kept from freezing by placing in fridge!)
- □ Turn off power to the stoves using the switch.

After the meeting

- Make sure all left-over food and dishes are taken by those who brought them.
- Arrange for trash to be bagged and taken (Jim Annis usually takes care of it for us.)
- □ Dish cloths and wet towels must be taken home, laundered, and returned.
- □ Make sure seats are down in bathrooms. (Critter prevention!)
- □ Turn off power to furnace using switch on side.
- □ Make sure all windows are closed and locked.
- □ Turn off lights as you leave.
- □ Make sure front door is locked.